



City of Newark  
NEW JERSEY  
GOVERNMENT RECORDS REQUEST FORM  
(GENERAL FORM)

OPRA# \_\_\_\_\_  
Office of the City Clerk  
Kenneth Louis, City Clerk  
920 Broad St.  
City Hall, Room, 306  
Newark, New Jersey 07102  
Telephone: (973) 424-4116  
Facsimile: (973) 733-4893  
Email: OPRA@ci.newark.nj.us

Important Notice

The reverse side of this form contains important information related to your rights concerning government records. Please read it carefully.

Requestor Information – Please Print

First Name Rachel MI P Last Name Leven  
Company The Center for Public Integrity  
Mailing Address 910 17th St. NW, 7th Floor  
City Washington State DC Zip 20006 Email rleven@publicintegrity.org  
Business Hours Telephone: Area Code 202 Number 481-1253 Extension ---  
Fax Telephone: ---  
Preferred Delivery: Pick Up --- US Mail X On Site Inspect ---  
Circle One: Under penalty of N.J.S.A. 2C:28-3, I certify that I HAVE / HAVE NOT been convicted of any indictable offense under the laws of New Jersey, any other state, or the United States.  
Signature [Signature] Date 9/4/2019

Payment Information

Maximum Authorization Cost \$ ---  
Select Payment Method  
Cash --- Check --- Money Order ---  
Fees: Per Page – @ \$0.05  
Business Paper  
Per Page – @ \$0.07  
Legal Paper  
Delivery: Delivery / postage fees additional depending upon delivery type.  
Extras: Extraordinary service fees dependent upon request.

Record Request Information: To expedite the request, be as specific as possible in describing the records being requested. Also, please include the type of access requested (copying or inspection), and if data, the medium requested.

Please send me any evacuation route documentation the city of Newark has that is current. Please send me any routes that have been updated for the Ironbound and southwards since October 2012. Please also send any routes for those locations from before <sup>October</sup> 2012. ~~7~~

I am a member of the media. Please apply any & all fee waivers that were applicable.

AGENCY USE ONLY

Est. Document Cost \_\_\_\_\_  
Est. Delivery Cost \_\_\_\_\_  
Est. Extras Cost \_\_\_\_\_  
Total Est. Cost \_\_\_\_\_  
Deposit Amount \_\_\_\_\_  
Estimated Balance \_\_\_\_\_  
Deposit Date \_\_\_\_\_

AGENCY USE ONLY

Disposition Notes  
Custodian: If any part of request cannot be delivered in seven business days, detail reasons here.

In Progress - Open \_\_\_\_\_  
Denied - Closed \_\_\_\_\_

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Tracking Information

Application # \_\_\_\_\_  
Rec'd Date \_\_\_\_\_  
Ready Date \_\_\_\_\_  
Total Pages \_\_\_\_\_

Final Cost  
Total \_\_\_\_\_  
Deposit \_\_\_\_\_  
Balance Due \_\_\_\_\_  
Balance Paid \_\_\_\_\_  
Reserves Provided \_\_\_\_\_  
CITY CLERK'S OFFICE  
NEWARK, N.J.  
ROOM 15A  
2019 SEP 20 P 4:15